

**EMERGENCY SERVICES DISTRICT No. 2**  
**COMAL COUNTY, TEXAS**  
**P. O. BOX 2140**  
**Canyon Lake, Texas 78133**

**Minutes of Regular Meeting November 19<sup>th</sup>, 2020**

**CALL TO ORDER:** Tom Crossan, President, confirmed that the official notice for this meeting was properly posted, then declared a quorum and called the meeting to order at 4:00 pm. Other commissioners present were: Archie Dishman, Kenneth Schein, Francesca Hays and Jim Whitcomb. Also present was Fire Chief Darren Brinkkoeter, Assistant Fire Chief Robert Mikel and Business Manager Angela Hemphill.

**CITIZEN'S COMMENT:** No citizens were present.

**APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING:** The minutes of the regular meeting on October 15<sup>th</sup> were not available for consideration at the meeting. The board tabled consideration of these minutes until the next meeting.

**CHIEF'S REPORT:** EMS Division Chief Brandon Kludt informed the board that there were 339 EMS calls for service for the month of October. The average response time was 6:56 minutes. He relayed that the department is currently in discussions with TEEEX in regards to holding a Paramedic Program for internal personnel along with external students. He was informed by Frazer that the ambulance would not be ready for the district to take possession until January of 2021. Chief Brinkkoeter stated that the apparatus bay floor at Station 56 (Vintage Oaks) would be completed on this coming Friday so no action would be necessary regarding a possible written modification to the Interlocal Agreement between ESD 2 and ESD 3 related to the storage of ambulances. The board acknowledged the report as given.

**RECEIVE REPORT FROM THE TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS, INVOICES AND THE FINANCIAL REPORT:**

Commissioner Dishman stated that copies of the Treasurer's Report were sent out by email prior to the meeting. Included in the report were Budget to Actual at 10/31/20, Statement of financial position for 10/31/20, Statement of Financial Income and Expense for October and YTD and ESD#2 Ad Valorem Tax Receipts comparison 2005 thru 2020. **The board acknowledged the report given by Commissioner Dishman.**

Commissioner Dishman stated that there were 15 claims to be approved for payment:

ESD#3	(date check 12/1/20) December p/r	\$268,949.67
Lake & River Landscape	mow 10/26	\$60.00
Eleanor Preston	(date check 11/30) for 2020 Bookkeeping	\$2,000.00
Stericycle	monthly disposal fee	\$138.00
Triple Peak	units 8234, 2772, 2945, 8234 oil, brakes tire rpr	\$1,666.45
Ranger Auto	DEF fluid, Medic 50 & 55 batteries	\$377.83
Ace Hardware	unit 4311 door seal, & elect. Switch unit	\$21.18
ValMark Chevy	unit 702 rprs, unit0050 ac issues	\$1,940.40
Frazer	rubber seal, door button, key parts	\$344.80
Stryker	maintenance agreement	\$499.80
Comal Appraisal Dist.	1st qtr. dues	\$9,847.13
STRAC	annual dues	\$600.00
VFIS	qtrly. ins.	\$1,019.00
Knox Company	med vaults for St. 56	\$1,920.00

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Texas Mutual Ins.                      W/C ins.                      \$190.00

**Commissioner Whitcomb moved to approve payment for claims submitted and Commissioner Schein seconded. All commissioners approved; motion carried.**

**RECEIVE, CONSIDER AND DISCUSS RELATED BUSINESS TO COMMUNITY OUTREACH:**

Commissioner Hays stated that there was nothing new to report.

**COMMISSIONER COMMENTS:**

None were made.

**NEXT MEETING:**

Regular Monthly Meeting - Thursday, December 17th @ 4:00PM @ Station 51.

**ADJOURN:** Meeting adjourned at 4:31 PM