

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 3

MINUTES of July 30th, 2020

Special Meeting / Budget Workshop

The special meeting / budget workshop was called to order at 5:00PM at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas. The following commissioners were present: **Alan Stahlman, Susan Shirley-Menzel, Jane Bowen, Holly Gill and Don Wagner**. Fire Chief Darren Brinkkoeter, Assistant Fire Chief Robert Mikel, EMS Division Chief Brandon Kludt and Business Manager Angela Hemphill were also in attendance.

Call to Order and Confirmation of a Quorum: Commissioner Wagner called the special meeting/workshop to order. He then declared that **a quorum was present and confirmed with Commissioner Shirley-Menzel that the meeting notice was posted in compliance with Government Code 551.041 and 551.043**. She affirmed.

Public Comment:

There were no citizens present.

SPECIAL MEETING AGENDA

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED PURCHASE ORDER FOR EQUIPMENT TOTALING \$14,068.00 THROUGH METRO FIRE:

Chief Brinkkoeter distributed copies of the executive summary drafted by Captain Bednorz explaining each of the items included on the purchase order. Discussion occurred related to the proposed ladders and an item damaged on a deployment. Chief Brinkkoeter explained the ladders and Mrs. Hemphill stated that the equipment damaged on a deployment would be included in the reimbursement package invoice to TDEM (Texas Department of Emergency Management). **Commissioner Stahlman moved to approve the proposed purchase order for equipment totaling \$14,068 through Metro Fire. Commissioner Shirley-Menzel seconded and all commissioners approved.**

BUDGET WORKSHOP

CONSIDER AND DISCUSS PROPOSED FY21 BUDGET:

The board reviewed and discussed the proposed budget and the potential needs and projects slated for next year. "Attachment A"

DISCUSSION AND POSSIBLE ACTION ON PROPOSED 2020 TAX RATE SETTING AND NEED FOR PUBLIC HEARING DATE(S) AND PUBLICATIONS NECESSARY FOR THE PROPOSED TAX RATE:

Mrs. Hemphill stated that she is currently working with the tax office on determining the rates for ESD 3 under the new methods of calculating after changes made by the implementation of Senate Bill 2. A notice of the rates has to be posted on the website as of August 7th and the district will be able to conduct the required hearing on the same date as their next monthly meeting if they would elect to do so.

Commissioners Comments:

No comments made

Adjournment: Meeting Adjourned at 6:45 PM.