

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 3

MINUTES of August 31st, 2021

Public Hearing / Special Meeting

The meeting was called to order at 10:00 AM at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas. The following commissioners were present: **Don Wagner, Holly Gill, Alan Stahlman and Susan Shirley-Menzel.** EMS Division Chief Chris Clapper, Assistant Fire Chief Robert Mikel and Angela Hemphill, Chief Financial Officer were also in attendance. Commissioner Jane Bowen and Fire Chief Darren Brinkkoeter were absent from this meeting.

Call to Order and Confirmation of a Quorum: President Wagner called the meeting to order. He then declared that **a quorum was present and confirmed with Commissioner Shirley-Menzel that the meeting notice was posted in compliance with Government Code 551.041 and 551.043.** She affirmed.

PUBLIC HEARING

No Citizens were present for the public hearing. ESD 3 Board of Emergency Services Commissioners waiting until 10:15 and then proceeded with special meeting items.

CONSENT ITEMS

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION/APPROVAL OF THE PROPOSED FY2022 ANNUAL M&O BUDGET AND I&S (DEBT) BUDGET:

Mrs. Hemphill presented the board a total proposed Maintenance and Operations budget expense not to exceed \$9,983,801.34 and total Interest & Sinking (Debt) budget expense not to exceed \$758,414.76 for FY 2022. **Commissioner Gill moved to approve the proposed total expenses presented for FY 2021.** Commissioner Shirley-Menzel seconded and all commissioners approved.

TAKE RECORD VOTE ON THE DISTRICT'S 2021 MAINTENANCE AND OPERATIONS TAX RATE AND INTEREST AND SINKING (DEBT) TAX RATE, ADOPT AN ORDER LEVYING TAXES AND AUTHORIZE FILING THE ORDER WITH THE COMAL COUNTY TAX ASSESSOR/COLLECTOR:

Mrs. Hemphill presented the proposed tax rates to the board for consideration. **President Wagner took record vote on adopting a \$.06/\$100 Valuation for the Maintenance and Operations Tax Rate and a \$.01272/\$100 Valuation for the Interest & Sinking Tax Rate for 2021.** No discussion occurred. Commissioners Wagner, Shirley-Menzel, Stahlman and Gill all voted in favor and authorized submission of the acknowledgement of adopted rate to levy taxes with the Tax Assessor/Collector. Motion carries.

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON A PROPOSED AMENDMENT TO PROMISSORY AGREEMENT 8318 WITH CAPITAL ONE RELATED TO THE LOAN FOR STATIONS 54/56:

Ms. Hemphill requested the board table this agenda item until the proposal has been drafted. She stated that Capital One is looking to propose an amendment allowing for a lower interest rate which could provide for an overall savings to the district of approximately \$172,000. Government Capital is working with Capital One on the proposed documents to be provided when they have been finalized.

Next Meeting: September 15th @ 5:30PM – Regular Monthly Meeting

Adjournment: Meeting Adjourned at 10:52 AM.