

**Comal County**  
**Emergency Services District No. 3**  
**PUBLIC NOTICE**

**AGENDA**

The board of Comal County Emergency Services District No. 3 will hold a **Regular Monthly Meeting** on **April 12, 2019** at **9:00 am** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133. The meeting is open to the public.

1. The Opening meeting Agenda is as follows: Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum

**PUBLIC COMMENT**

2. **Public Comment:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

**CONSENT ITEMS**

3. Consider, discuss and take appropriate action on acceptance of the previous month's meeting minutes;
4. Consider, discuss and take appropriate action on reports from treasurer and district business manager, including:
  - Monthly bills and invoices;
  - Monthly financial reports
  - 1st Quarter 2019 Investment Report

**REPORTS/ ACTION ITEM**

5. Consider, discuss and take appropriate action on Reports from District Fire Chief and EMS Division Chief:
  - Review of Monthly FIRE/EMS Activity Data and Status Report;
  - Status YTD Report: Grants (Awarded and Pending);
  - Status of state licensing of new paramedics;
  - Status of personnel promotions;
  - Review of policies, written and unwritten, regarding payment for paramedic and firefighter certifications and subsequent expenditures i.e. exams, review and/or refresher courses and time away from work.
  - General discussion and questions

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#### COMMITTEE REPORTS

6. **Apparatus** – Jane Bowen (Chair), Alan Stahlman  
Consider, discuss and take appropriate action on:
  - Current and Future needs
  - Proposed revised Replacement/Addition Plan
  
7. **Audit** – Don Wagner (Chair), Holly Gill
  - Status of ABIP financial audit
  
8. **Budget and Finance** – Alan Stahlman (Chair), Holly Gill  
Consider, discuss and take appropriate action on a status report:
  - Update on outstanding checks from Wells Fargo
  - Update on outstanding checks for Canyon Lake Fire/EMS
  
9. **Building** – Alan Stahlman (Chair), Susan Shirley-Menzel  
Consider, discuss and take appropriate action on a status report from the Building Committee including:
  - Update on future Station 54 (River Chase) and Station 56 (Vintage Oaks) Ryan Rosborough comments
  - Update of possible land acquisition at Ensenada Shores
  - Search for land in the Hancock area and Station 52 area
  
10. **Community Outreach** – Susan Shirley-Menzel (Chair),  
Consider, discuss and take appropriate action on development of a community outreach program to educate the public about Canyon Lake Fire/EMS that will contribute to improvement in the health and safety of the community.
  - Citizen Fire Academy volunteers update
  - Report on Citizen's Fire Academy
  
11. **Community Paramedicine** – Jane Bowen (Chair), Holly Gill  
Consider, discuss and take appropriate action on ways to meet the needs of the Canyon Lake and surrounding areas to include:
  - Status of the Community Paramedicine program, i.e. the hiring process for the Paramedic for this position.
  - Safe D Presentation on MIH by Chief Kludt
  
12. **Compensation Committee** – Don Wagner (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report.
  - Commissioner Gill will be replacing Commissioner Bowen

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13. **Interlocal Agreement with ESD No. 2 – Jane Bowen** (Chair), Holly Gill  
Consider, discuss and take appropriate action on the Renewal of the Interlocal Agreement with ESD No. 2 that would begin in 2020.

14. **Strategic Planning** – Jane Bowen (Chair), Don Wagner  
Consider, discuss and take appropriate action on upcoming annual Strategic Planning.

**NEW BUSINESS**

15. Consider, discuss and take appropriate action on a purchase order request for the purchase of 31 Helmets with goggles with upgrade to the Deluxe Leather Comfort Package through Dooley Tackaberry totaling \$8,447.77.

16. Consider, discuss and take appropriate action on the proposed service agreement between Comal County ESD No. 2, Comal County ESD No. 3 and Comal County Water Oriented Recreation District

17. Consider, discuss and take appropriate action on proposed purchase order for hydraulic rescue tools purchase from Metro Fire for \$50,120.00

18. Consider, discuss and take appropriate action on the renewal of Lexipol Subscription for FY 2019 totaling \$8,402.00.

19. Commissioners Comments (Not subject to vote)

20. Announcements

21. Next Meeting: To be determined

22. Adjournment

**NOTICE**

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine.

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Susan Shirley-Menzel, Secretary, CCESD #3  
POSTED: (4/08/2019)  
(CCESD#3 Meeting Notice Format (rev'd. 1/1/2009))