

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 3

MINUTES of August 2nd, 2021

Strategic Planning Workshop

The meeting was called to order at 5:30pm at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas. The following commissioners were present: **Don Wagner, Holly Gill, Jane Bowen and Susan Shirley-Menzel**. EMS Division Chief Chris Clapper, Assistant Fire Chief Robert Mikel, Fire Chief Darren Brinkkoeter and Angela Hemphill, Chief Financial Officer were also in attendance along with personnel Battalion Chief Jeff Kahane,

Call to Order and Confirmation of a Quorum: President Wagner called the meeting to order. He then declared that **a quorum was present and confirmed with Commissioner Shirley-Menzel that the meeting notice was posted in compliance with Government Code 551.041 and 551.043.** She affirmed.

WORKSHOP AGENDA

Commissioner Bowen presented the board the power point containing the top concerns discussed through completing the SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis. Revisions were made during discussion of each of the topics. President Wagner assigned Commissioners Gill and Shirley-Menzel along with Chiefs Brinkkoeter and Mikel to a sub-committee to investigate opportunities related to Initiative #4 Community Outreach. Commissioner Bowen to finalize power point and send out to board for review.

Next Meeting: August 11th @ 5:30PM – Budget Workshop

Adjournment: Meeting Adjourned at 7:30 PM.