

**EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133**

Minutes of Regular Meeting September 21st 2023

WORKSHOP AGENDA :

CALL TO ORDER: Commissioner Schein declared a quorum and called the meeting to order at 4:31 PM. Commissioners Dishman and Hays were present as well . Also present were Chief Robert Mikel, Assistant Chief Chris Clapper and Angela Hemphill, Chief Financial Officer.

CITIZENS PRESENT: Bob Janusaitis, Bob Slupik

DEPARTMENT OPERATIONAL REPORT: Chief Mikel reported the current paramedic class has completed and all 20 students passed, including six from Canyon Lake Fire/EMS. These six students have begun the process of taking the National Registry Exam and are in various stages of that process.

EBS Chief Clapper reported our ambulance builder said that future ambulance chassis purchases will likely be delayed and more expensive due to the current auto workers strike. The two chassis we currently have will be finished ambulances in January and May.

ACTION ITEM AGENDA:

1. Approve minutes of the previous meeting: **The July 2023 minutes were reviewed and no changes made.**

2. Receive report from the treasurer and consider taking related actions including approval of monthly bills, invoices, financial report and current status of audit process. **Commissioner Dishman presented the current financial report noting that he saw no problems with meeting our budget obligations through the end of this year. He noted that Prosperity Bank refused to pay our employee salary check because of a perceived name discrepancy – on one place in their records we are “Comal County Emergency Services District 2”, and in another we are “Comal County ESD 2”. He said he is working with them to have the overdraft fee refunded. There was a motion by Commissioner Dishman to approve the financial report, second by Commissioner Hays.**

3. Discuss this years audit problems, specifically not meeting the required deadline and coming close to the absolute deadline, September 1, 2023. **Commissioner Dishman explained the various factors which delayed our audit process this year. The auditor we used last year, and expected to use this year, was no longer available but did not inform us of this fact at the first of the year. The auditor we did use this year () had to work us into their schedule, which was already quite busy. Commissioner Dishman recommended that we stay with this same auditor for next year and believes they will be able to finish our audit next year on schedule.**

Presentation of communications received: No written communications were received, however Commissioner Whitcomb received word that our attorney, April Griffin, now has her own practice but will continue to represent us as needed.

NEXT MEETING:

Regular monthly meeting – Thursday, October 21, 2023 at 4:30 PM, Canyon Lake Fire/EMS, Station 51.

ADJOURN: Meeting adjourned at 5:12 PM.