

**Comal County  
Emergency Services District No. 3**

**PUBLIC NOTICE**

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Comal County Emergency Services District No. 3 may hold meetings through a virtual meeting because of the difficulty and risks of convening a quorum in one location. If initiated, the virtual meeting will be broadcast and recorded as required by the Texas Open Meetings Act.

**Comal County Emergency Services District No. 3 has scheduled a regular monthly meeting to be conducted on Wednesday, August 19<sup>th</sup>, 2020 at 5:30PM and will be conducted through a ZOOM meeting that can be accessed through the following internet address:**

<https://us02web.zoom.us/j/82852087396?pwd=T2R2bEp2VlFONWpVaHUrays2d0cwUT09>

Meeting ID: 828 5208 7396

Passcode: 252525

**Or Phone Access can be made through the following telephone number:**

(346) 248-7799

Meeting ID: 828 5208 7396

Passcode: 252525

Information related to this meeting can be found at <http://canyonlakefire-ems.org/ccesd3/>

The meeting is open to the public.

**AGENDA**

1. The Opening meeting Agenda is as follows: Call to Order and Statement of Quorum.

**PUBLIC HEARING**

2. Public Hearing on proposed 2020 tax rates and tax revenue for FY 2021

**PUBLIC COMMENT**

3. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

**CONSENT ITEMS**

4. Consider, discuss and take appropriate action on acceptance of the previous monthly meeting minutes and Special Meeting/Budget Workshop meeting minutes;

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5. Consider, discuss and take appropriate action on reports from treasurer and district business manager, including:
  - Monthly bills and invoices;
  - Monthly financial reports;

### REPORTS/ ACTION ITEM

6. Consider, discuss and take appropriate action on Reports from District Fire Chief and EMS Division Chief:
  - Review of Monthly FIRE/EMS Activity Data and Status Report;
  - Operational report related to COVID19 – [Senate Bill S.3607](#) SAFRA and potential change to Texas Government Code 607
  - ISO update
  - Status YTD Report: Grants (Awarded and Pending);
  - General discussion and questions
  - Update on surplus equipment up for auction by Rene Bates Auctioneers
  - Update on City of New Braunfels surplus equipment – Generators

### COMMITTEE REPORTS

7. **Apparatus** – Jane Bowen (Chair), Alan Stahlman  
Consider, discuss and take appropriate action on status report:
  - Current and future needs
8. **Audit** – Don Wagner (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report.
9. **Budget and Finance** – Alan Stahlman (Chair), Holly Gill  
Consider, discuss and take appropriate action on:
  - FY 2021 Proposed Budget discussion/changes since Budget Workshop
10. **Building** – Alan Stahlman (Chair), Susan Shirley-Menzel  
Consider, discuss and take appropriate action on a status report from the Building Committee including:
  - Update on future Station 54 (River Chase) and Station 56 (Vintage Oaks)
  - Status of land acquisition within the district
11. **Community Outreach** - Susan Shirley-Menzel (Chair)  
Consider, discuss and take appropriate action on development of a community outreach program to educate the public about Canyon Lake Fire/EMS that will contribute to improvement in the health and safety of the community:
  - Status Report from committee meetings

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12. **Community Paramedicine** – Jane Bowen (Chair), Susan Shirley-Menzel  
Consider, discuss and take appropriate action on status report:
  - Proposed Amendment to the current Agreement between Comal County ESD 3 and Comal County ESD 2 and Canyon Lake Fire/EMS, Inc. for administration of the Community Health Paramedicine Program
  - Update on Community Paramedicine activity
13. **Compensation Committee** – Don Wagner (Chair), Holly Gill  
Consider, discuss and take appropriate action on:
  - Proposed Pay Structure Revision
14. **Strategic Planning** – Jane Bowen (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report:

### **NEW BUSINESS**

15. Consider, discuss and take appropriate action on proposed amendment to the Bound Tree Medical Operative IQ Agreement adding two additional licenses for Stations 54 & 56
16. Consider, discuss and take appropriate action on the proposed purchase order for two (2) UniMac 45 lb Extractors for Stations 54 & 56 totaling \$22,526.00
17. Consider, discuss and take appropriate action on proposed ISO Consulting Services by Mike Pietsch, PE Consulting Services totaling \$25,000.00
18. Consider, discuss and take appropriate action on proposed purchase order for eight (8) Dell AIO Computers for Stations 54 & 56 through Dell Marketing totaling \$7,511.04
19. Consider, discuss and take appropriate action/approval of the proposed FY 2021 Annual M&O Budget and I&S (Debt) Budget
20. Take a record vote on the District's 2020 Maintenance & Operations tax rate and Interest & Sinking (Debt) tax rate, adopt an Order Levying Taxes and authorize filing the Order with the Comal County Tax Assessor/Collector
21. Commissioners Comments (Not subject to vote)
22. Announcements
23. Next Meeting: September Regular Monthly Meeting: To Be Determined
24. Adjournment

# Comal County

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**NOTICE:**

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3  
POSTED: (8/14/2020)