

**COMAL COUNTY**  
**EMERGENCY SERVICES DISTRICT No. 3**

**PUBLIC NOTICE**

The Board of Commissioners of Comal County Emergency Services District No. 3  
will hold a **Regular Monthly Meeting** on **May 15, 2023 at 1:30 PM**  
at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.

This meeting is open to the public.

1. Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum.

**PUBLIC COMMENT**

2. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

**REPORTS/ACTION ITEMS**

3. Discuss, consider and take appropriate action on acceptance of the meeting minutes from the April Regular Meeting.
4. Discuss, consider and take appropriate action on reports from treasurer and District Chief Financial Officer, including:
  - Monthly bills and invoices;
  - Monthly financial report;
  - Approval of proposed revised Purchasing Policy 107
5. Discuss, consider and take appropriate action on Reports from the Fire Chief:
  - Operational report;
  - Status YTD Report: Grants (Awarded and Pending);
  - Update on status of the CAD and radio communication;
  - Update on status of TEEX 2023 Paramedic Program;
  - Update on response to discussions related to boundary lines between districts;
  - Status on Tender 55 Unit 3856
  - General discussion and question

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**COMMITTEE REPORTS**

**Apparatus** – Alan Stahlman (Chair), Holly Gill

Discuss, consider and take appropriate action on a status report:

- Current and Future needs.
- Status of Chargers listed for sale at auction.

**Audit** – Don Wagner (Chair)

Discuss, consider and take appropriate action on a status report:

- Approval of the FY22 audit for conveyance to the County Auditor /Submission to Commissioners Court

**Budget and Finance** – Alan Stahlman (Chair), Stuart Magloff

Discuss, consider and take appropriate action on a status report.

**Building** – Alan Stahlman (Chair), Susan Shirley-Menzel

Discuss, consider and take appropriate action on a status report from the Building Committee.

- Status of Station 52 site work.
- Status of search for property to replace Station 53.

**Compensation Committee** – Holly Gill (Chair), Susan Shirley-Menzel

Discuss, consider and take appropriate action on a status report.

**Strategic Planning** – Holly Gill (Chair), Stuart Magloff

Discuss, consider and take appropriate action on a status report:

- Master Plan presentation for next 10 years

**Canyon Lake Fire/EMS, Inc.** – Susan Shirley-Menzel (President)

- Status update on donation campaign

**OLD BUSINESS**

**NEW BUSINESS**

6. Commissioners Comments (Not subject to vote)
7. Announcements:
8. Next Meeting: Thursday, June 15, 2023 at 1:30 PM
9. Adjournment

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NOTICE:

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3  
POSTED: (5/12/2023)