

EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133

Minutes of Regular Meeting November 8th, 2019

CALL TO ORDER: Jim Whitcomb, President, declared a quorum and called the meeting to order at 10:00 am at Tye Preston Memorial Library, 16311 South Dam Access, Canyon Lake, Texas. Other commissioners present were: Tom Crossan, Kenneth Schein and Archie Dishman. Also present were EMS Division Chief Brandon Kludt, Community Health Paramedic Juanita Billeiter, Fire Chief Darren Brinkkoeter and Business Manager Angela Hemphill. Commissioner Michael Hayes was absent.

CITIZEN'S COMMENT:

There were no citizens present.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The minutes of the regular meeting on October 18th had been emailed prior to the meeting. There were no changes/corrections requested. **The board accepted the proposed minutes as submitted.**

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON COMMUNITY PARAMEDICINE PROGRAM REGARDING STATUS OF CURRENT AND FUTURE EVENTS:

Juanita Billeiter, Community Health Paramedic, informed the board of the activities of the program over the last few months and the increase in patients that she is actively working with because of their previous misuse of 911.

CHIEF'S REPORT: EMS Division Chief Brandon Kludt informed the board that there were 249 EMS calls for service for the month of October. The average response time was 7:21. The board and Chief Kludt discussed the remainder of the report.

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON THE RENEWAL OF THE MOU WITH STRAC FOR REGIONAL INFECTION CONTROL OFFICER (RICO) PROGRAM:

Chief Kludt stated that the existing agreement was expiring and a new agreement has been received from STRAC. This is a requirement imposed by a legislative change that occurs two sessions ago. He relayed that the only difference from the current agreement to the proposed are the effective dates of its term and associated cost however the amount is included in the approved budget. **Commissioner Dishman moved to approve the agreement between Comal County ESD No. 3 and STRAC for participation in the Regional Infection Control Officer (RICO) Program as proposed. Commissioner Schein seconded and all commissioners approved.**

RECEIVE, CONSIDER, DISCUSS AND TAKE ACTION ON COMMUNITY OUTREACH PROGRAM UPDATE:

Commissioner Hayes was absent for this meeting, the board tabled this item for December's meeting.

REVIEW, CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON INTERLOCAL SERVICE AGREEMENT BETWEEN ESD No. 2 & No. 3 FOR FISCAL YEARS 2020-2024:

Commissioner Whitcomb stated that no additional changes have occurred and that ESD 3 has executed the agreement as proposed. **Commissioner Crossan moved to approve the Interlocal Service Agreement between ESD No. 2 & No. 3 for fiscal years 2020-2024. Commissioner Dishman seconded. All commissioners approved.**

RECEIVE REPORT FROM THE TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS, INVOICES AND THE FINANCIAL REPORT:

Commissioner Dishman distributed copies of the Treasurer's Report. Included in the report were Budget to Actual at 10/31/19, Statement of financial position for 10/31/19, Statement of Financial Income and Expense for October and YTD and ESD#2 Ad Valorem Tax Receipts comparison 2005 thru 2019. **The board acknowledged the report given by Commissioner Dishman.**

Commissioner Dishman stated that there were 10 claims to be approved for payment:

ESD#3	(date check 12/1/19) Dec. p/r	\$219,362.32
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Eleanor Preston	2019 bookkeeping, payable in Nov.	\$1,800.00
Frazer	stretcher brackets for cardiac mon.x6	\$14,832.00
Aerobic Services	repair to central septic	\$206.00
Triple Peak Auto	unit 4311 oil change	\$141.26
	Unit 7042 batteries	\$408.89
		\$550.15
Discount Tire	unit 7042 tires x 6t	\$1,933.50
CRRC North Pole	firehouse	\$200.00

Commissioner Dishman moved to approve payment for claims submitted and Commissioner Schein seconded. All commissioners approved, motion carried.

REVIEW AND APPROVE QUARTERLY INVESTMENT REPORT FOR 3rd QUARTER:

Commissioner Dishman informed the board of the accounts held by the district and the interest they are currently receiving.

DISCUSS AND CONSIDER THE EXPIRING APPOINTMENTS OF COMMISSIONERS:

Commissioner Whitcomb stated that Commissioner Dishman, Commissioner Hayes and his terms were reaching their end. If there is interest in being reappointed he requested that each individual reach out to their County Commissioner that appointed them.

COMMISSIONERS COMMENTS:

Commissioner Dishman thanked Commissioners Whitcomb and Schein for their leadership over the last two years in their roles on the board. Chief Brinkkoeter relayed the status of the construction of Stations 54 and 56.

SECRETARY PRESENTATION OF COMMUNICATIONS RECEIVED:

Commissioner Crossan stated the district received a letter from the office of their attorney related to an increase in fees for service.

IDENTIFY AGENDA ITEMS FOR OCTOBER MEETING:

Discussion over letter from attorney regarding fees

NEXT MEETING: Thursday, December 19th @ 6:30pm at Tye Preston Memorial Library

ADJOURN: Meeting adjourned at 10:53 AM