

EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133

Minutes of Regular Meeting October 14th, 2022

CALL TO ORDER: Commissioner Crossan declared a quorum and called the meeting to order at 2:10 PM. All commissioners were present. Also present were Assistant Chief Chris Clapper, and Angela Hemphill, Chief Financial Officer (CFO).

CITIZENS PRESENT: There were no guests in attendance.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The September 2022 minutes were, reviewed, and approved.

CHIEF'S REPORT: Chief Clapper presented an update on the status of CAD and Emergency Radio upgrade within Comal County stressing the proactive and diligent attention to detail that Chief Mikel dedicated to this effort. Some bugs and final details are still being worked out but there is a marked improvement in dispatch operations. He also updated the board of the paramedic training program and the onboarding of new staff members. CFO Hemphill provided an update on the implementation of new shape files detailing boundaries for the county ESD's.

ACTION ITEM AGENDA:

ACTION ITEM #1. Consider, discuss and take appropriate action on a proposed purchase order for installation of 14' ambulance module onto district provided chassis totaling \$240,484.00 through Frazer (budgeted FY23). **Motion by Commissioner Whitcomb, second by Commissioner Hayes to approve and sign the purchase order. Motion passed.**

ACTION ITEM #2. Consider, discuss and take appropriate action on proposed purchase order for nine (9) cardiac monitors and associated equipment totaling \$428,222.29 through Phillips Healthcare (budgeted FY23). **Motion by Commissioner Schein, second by Commissioner Hayes to approve and sign the purchase order. Motion passed.**

ACTION ITEM #3. Consider, discuss and take appropriate action on proposed annual service agreement between Aerobic Services of South Texas and Comal County ESD No. 2 for septic maintenance at Central totaling \$550.00. **Motion by Commissioner Whitcomb, second by Commissioner Hayes to approve the service agreement. Motion passed**

ACTION ITEM #4. Receive report from the treasurer and consider taking related actions Commissioner including approval of monthly bills, invoices, and financial report. **Motion by Commissioner Dishman second by Commissioner Schein to accept the financial report and pay required bills. Motion passed by consensus.**

COMMISSIONER COMMENTS: All comments for information only, no action items will be considered.

NEXT MEETING:

Regular monthly meeting – Friday 18 November 2022 at 9:00 AM – Canyon Lake
Fire/EMS Station 51

ADJOURN: Meeting adjourned at 3:19 PM