

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 3

MINUTES of July 12th, 2021

Strategic Planning Workshop

The meeting was called to order at 5:30pm at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas. The following commissioners were present: **Don Wagner, Holly Gill, Jane Bowen, Susan Shirley-Menzel and Alan Stahlman.** EMS Division Chief Chris Clapper, Assistant Fire Chief Robert Mikel, Fire Chief Darren Brinkkoeter and Angela Hemphill, ESD 3 Chief Financial Officer were also in attendance along with personnel Battalion Chief Jeff Kahanek, Lieutenant Justin Shields, Engineer Joshua Risner and Engineer Brandon Barnet.

Call to Order and Confirmation of a Quorum: President Wagner called the meeting to order. He then declared that **a quorum was present and confirmed with Commissioner Shirley-Menzel that the meeting notice was posted in compliance with Government Code 551.041 and 551.043.** She affirmed.

WORKSHOP AGENDA

The board discussed the 2021 Strategic Plan process then completed a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis based on five key areas that included:

- Organization
- Facilities
- Apparatus/Equipment/Technology
- Community
- Financial/Funding

Next Meeting: August 2nd @ 5:30PM – Station 51

Adjournment: Meeting Adjourned at 7:30 PM.