

**COMAL COUNTY**  
**EMERGENCY SERVICES DISTRICT No. 3**

**PUBLIC NOTICE**

The Board of Commissioners of Comal County Emergency Services District No. 3  
will hold a **Regular Monthly Meeting** on **February 20, 2025 at 1:30 PM**  
at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.

This meeting is open to the public.

1. Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum.

**PUBLIC COMMENT**

2. **Public Comment**

In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

**REPORTS/ACTION ITEMS**

3. Consider, discuss and take appropriate action on acceptance of the regular meeting minutes from January.
4. Consider, discuss and take appropriate action on reports from treasurer and District Chief Financial Officer, including:
  - Monthly bills and invoices;
  - Monthly investment report
5. Consider, discuss and take appropriate action on Reports from the Fire Chief and/or Assistant Fire Chief:
  - Operational Report;
  - Report on Station Repairs;
  - General discussion.

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**COMMITTEE REPORTS**

**Apparatus** – Alan Stahlman (Chair), Holly Gill

Consider, discuss and take appropriate action on a status report:

- Status of quote for brush truck
- Current and Future needs

**Audit** – Don Wagner (Chair)

Consider, discuss and take appropriate action on a status report.

**Budget and Finance** – Don Wagner (Chair), Alan Stahlman

Consider, discuss and take appropriate action report:

- Transfer of Reserve Funds from TexPool to Security State Bank

**Building Committee** – Alan Stahlman (Chair), Susan Shirley-Menzel

Consider, discuss and take appropriate action on status report;

- Status of search for property to replace Station 53;
- Status of RFQ for Project Management Services to oversee construction of Administration Building and New Station 52
- Status of Design and Construction documents for New Station 52 and Administration Building with Martinez Architects

**Compensation Committee** – Holly Gill (Chair), Don Wagner

Consider, discuss and take appropriate action on a status report;

**Strategic Planning** – Stuart Magloff (Chair), Holly Gill

Consider, discuss and take appropriate action on a status report.

**Canyon Lake Fire/EMS, Inc.** – Susan Shirley-Menzel, Stu Magloff (Representatives)

- Update on status.

**CANYON LAKE PROFESSIONAL FIREFIGHTERS' ASSOCIATION L4713**

- Update on Association activities.

**OLD BUSINESS**

**NEW BUSINESS**

6. Consider, discuss and take appropriate action on proposed purchase order for special operations equipment through The Dive Shop totaling \$18,970.51. (Budgeted)

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7. Ratification of President Magloff's emergency approval of repairs to Engine 1292 (PUC) through Siddons Martin Emergency Group totaling \$23,702.06.
8. Commissioners Comments (Not subject to vote)
9. Announcements:
10. Next Meeting: Thursday, March 20, 2025 at 1:30 PM
11. Adjournment

**NOTICE:**

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act. Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3  
POSTED: (2/17/2025)