

Comal County
Emergency Services District No. 3
PUBLIC NOTICE

AGENDA

The board of Comal County Emergency Services District No. 3 will hold a **Regular Monthly Meeting on March 19, 2019 at 9:00 am** at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133. The meeting is open to the public.

1. The Opening meeting Agenda is as follows: Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum

PUBLIC COMMENT

2. **Public Comment:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

CONSENT ITEMS

3. Consider, discuss and take appropriate action on acceptance of the previous month's meeting minutes;
 - Acceptance of January's meeting minutes
4. Consider, discuss and take appropriate action on reports from treasurer and district business manager, including:
 - Monthly bills and invoices;
 - Monthly financial reports
 - 4th Quarter 2018 Investment Report

REPORTS/ ACTION ITEM

5. Consider, discuss and take appropriate action on Reports from District Fire Chief and EMS Division Chief:
 - Review of Monthly FIRE/EMS Activity Data and Status Report;
 - Status YTD Report: Grants (Awarded and Pending);
 - Status of state licensing of new paramedics;
 - March 6 – ISO Re-Evaluation report;
 - Status of personnel promotions;
 - General discussion and questions

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COMMITTEE REPORTS

6. **Apparatus** – Jane Bowen (Chair), Alan Stahlman
Consider, discuss and take appropriate action on:
 - Current and Future needs
 - Proposed revised Replacement/Addition Plan

7. **Audit** – Don Wagner (Chair), Holly Gill
 - Status of ABIP financial audit

8. **Budget and Finance** – Alan Stahlman (Chair), Holly Gill
Consider, discuss and take appropriate action on a status report:
 - Update on outstanding checks from Wells Fargo
 - Update on outstanding checks for Canyon Lake Fire/EMS

9. **Building** – Alan Stahlman (Chair), Susan Shirley-Menzel
Consider, discuss and take appropriate action on a status report from the Building Committee including:
 - Update on progress of repairs to Stations 52, 53 and 55.
 - Update on future Station 54 (River Chase) and Station 56 (Vintage Oaks) Ryan Rosborough comments
 - Update of possible land acquisition at Ensenada Shores
 - Search for land in the Hancock area and Station 52 area
 - Update on County Recycle Department using property at Station 52

10. **Community Outreach** – Susan Shirley-Menzel (Chair),
Consider, discuss and take appropriate action on development of a community outreach program to educate the public about Canyon Lake Fire/EMS that will contribute to improvement in the health and safety of the community.
 - Citizen Fire Academy volunteers update
 - Report on Citizen's Fire Academy

11. **Community Paramedicine** – Jane Bowen (Chair), Holly Gill
Consider, discuss and take appropriate action on ways to meet the needs of the Canyon Lake and surrounding areas to include:
 - Status of the Community Paramedicine program
 - Safe D Presentation

12. **Compensation Committee** – Don Wagner (Chair), Jane Bowen
Consider, discuss and take appropriate action on status report.

13. **Interlocal Agreement with ESD No. 2** – Jane Bowen (Chair), Holly Gill
Consider, discuss and take appropriate action on the Renewal of the Interlocal Agreement with ESD No. 2 that would begin in 2020.

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14. **Strategic Planning** – Jane Bowen (Chair), Don Wagner
Consider, discuss and take appropriate action on upcoming annual Strategic Planning.

NEW BUSINESS

15. Consider, discuss and take appropriate action on board ratification of President Wagner's acceptance of the terms of the TIFMAS grant for the Type III fire engine that was awarded to Comal County ESD No. 3.
16. Consider, discuss and take appropriate action on board ratification of President Wagner's authorization of an additional \$2,500 towards Purchase Order 190220-4 totaling \$15,514 with Lonestar Emergency Group for repairs/preventative maintenance on Unit 4907, Pierce Contender.
17. Consider, discuss and take appropriate action on the proposed service agreement between Comal County ESD 2, Comal County ESD 3 and Kona Coast Ventures (WWA) for EMS standby services during the 2019 concert season.
18. Commissioners Comments (Not subject to vote)
- SAFE-D Legislative Webcast 3/11 Review
19. Announcements
- Records Destruction Update
20. Next Meeting: To be determined
21. Adjournment

NOTICE

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine.

Susan Shirley-Menzel, Secretary, CCESD #3
POSTED: (3/15/2019)
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