

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**MINUTES of August 30<sup>th</sup>, 2019**  
**SPECIAL MEETING / PUBLIC HEARING**

The Special Meeting / Public Hearing was held at 10:00 AM at Canyon Lake Fire/EMS Station No. 51, 1074 Scissortail, Canyon Lake, Texas. The following commissioners were present: **Holly Gill, Susan Shirley-Menzel, Jane Bowen and Don Wagner**. Business Manager Angela Hemphill was also in attendance. Commissioner Alan Stahlman was absent.

**Call to Order and Confirmation of a Quorum:** Commissioner Wagner called the special meeting / public hearing to order. He then declared that **a quorum was present and confirmed with Commissioner Shirley-Menzel that the meeting notice was posted in compliance with Government Code 551.041 and 551.043**. She affirmed.

The commissioners made themselves available along with the proposed 2020 budget for any citizen's that had questions. There were no citizens present during the public hearing.

**CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON OPERATIVE IQ LICENSING AGREEMENT:**  
Mrs. Hemphill stated the proposed agreement between BoundTree Medical and Comal County ESD No. 3 for the use of Operative IQ, a software that allows the district to perform fleet and inventory management and ordering of medical supplies. The board discussed the proposed agreement. **Commissioner Gill moved to approve the agreement between BoundTree Medical and Comal County ESD No. 3 as proposed contingent on receiving an executed Form 1295. Commissioner Bowen seconded and all commissioners approved.**

**Adjournment:** Meeting Adjourned at 10:16 AM